



MEMORANDUM

TO: Common Council
FROM: Mayor Merkes
DATE: 13 April 2016
RE: Protocol Committee

Ald. Benner has requested that an Ad-hoc Committee be formed to develop and recommend policy and rules of order for Common Council meetings. The last time there was a change in the structure of Common Council agendas and rules of order was in 2008. At that time a Protocol Committee was established to bring recommendations to the entire body, it included both City staff and Elected Officials.

I have included appointment of an Ad-hoc Protocol Committee on the agenda, including four alderpersons and the Mayor. The alderpersons would be nominated the night of the meeting by the body.